

# How To Register Student Work for Elementary Classes

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San Diego County Fair  
Student Showcase Tutorial

# Registration

In the Student Showcase, **teachers are the exhibitors**. Please register as one of the following:

- **Individual teacher** - Select **Exhibitor** from the drop-down menu.
- **Multiple teachers** - Select **Quick Group** from the drop-down menu, which will allow you to submit entries for a group of teachers (exhibitors) and check out in the same cart.

Sign In

💡 **Tip:** Will you be working with more than one exhibitor?

Choose **Quick Group** if you will be submitting entries for multiple family members or a group of exhibitors and check out all in the same cart.

I am a...

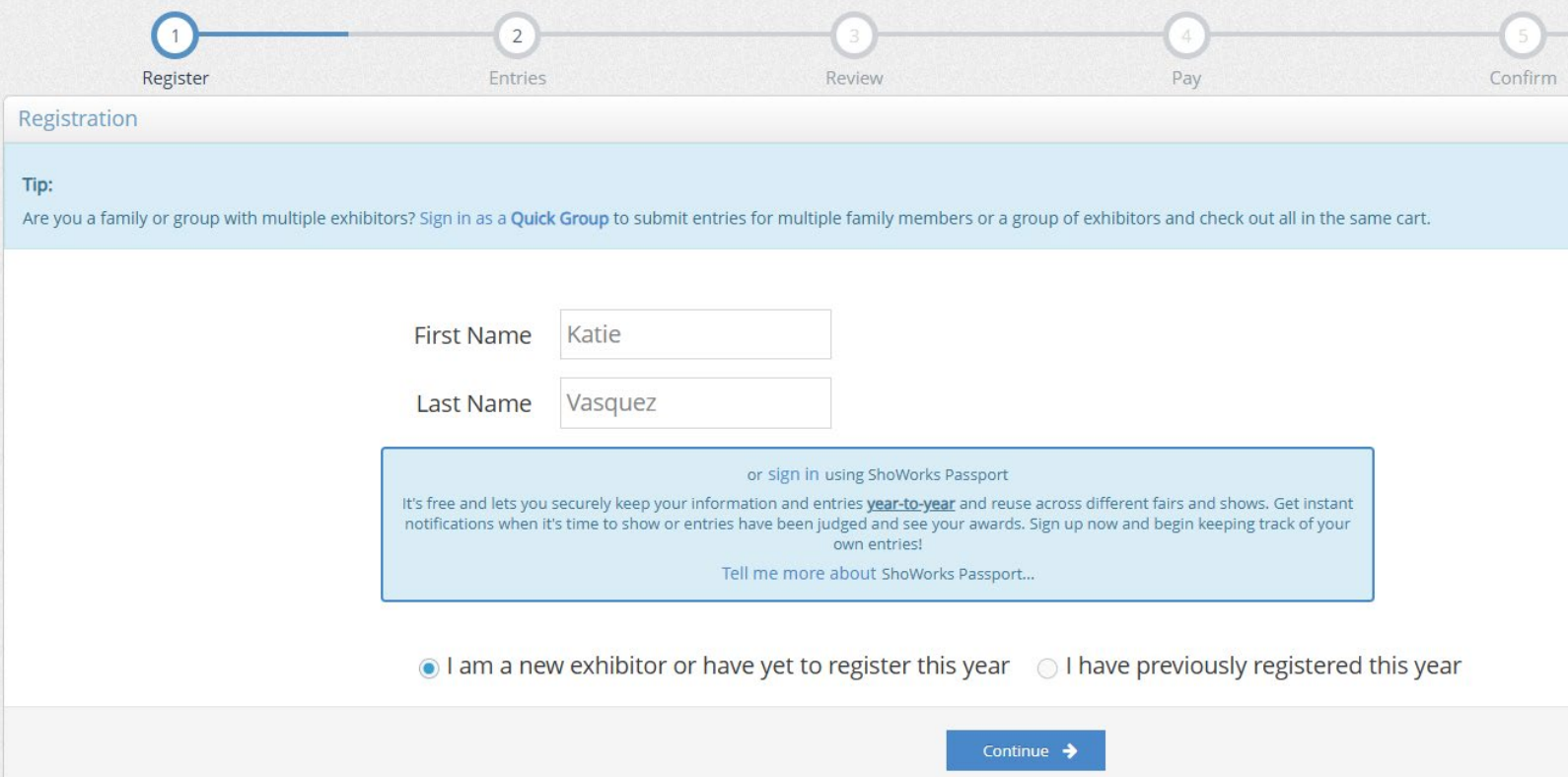
-- Choose a type --





# Registration Continued

You will need to register every year- ShoWorks does not carry information over from last year.



The registration form is displayed on a light gray background. At the top, a progress bar shows five steps: 1. Register (active), 2. Entries, 3. Review, 4. Pay, and 5. Confirm. Below the progress bar, the section is titled "Registration". A light blue tip box contains the text: "Tip: Are you a family or group with multiple exhibitors? Sign in as a **Quick Group** to submit entries for multiple family members or a group of exhibitors and check out all in the same cart." Below the tip, there are two input fields: "First Name" with the value "Katie" and "Last Name" with the value "Vasquez". A light blue box contains the text: "or sign in using ShoWorks Passport It's free and lets you securely keep your information and entries **year-to-year** and reuse across different fairs and shows. Get instant notifications when it's time to show or entries have been judged and see your awards. Sign up now and begin keeping track of your own entries! Tell me more about ShoWorks Passport..." At the bottom, there are two radio buttons: "I am a new exhibitor or have yet to register this year" (selected) and "I have previously registered this year". A blue "Continue" button with a right arrow is at the bottom right.

1 Register 2 Entries 3 Review 4 Pay 5 Confirm

Registration

**Tip:**  
Are you a family or group with multiple exhibitors? Sign in as a **Quick Group** to submit entries for multiple family members or a group of exhibitors and check out all in the same cart.

First Name

Last Name

or sign in using ShoWorks Passport  
It's free and lets you securely keep your information and entries **year-to-year** and reuse across different fairs and shows. Get instant notifications when it's time to show or entries have been judged and see your awards. Sign up now and begin keeping track of your own entries!  
Tell me more about ShoWorks Passport...


☒ I am a new exhibitor or have yet to register this year ☐ I have previously registered this year

Continue →

# Registration Continued

## Exhibitor Information

Please provide the following information and click the **Continue** button at the bottom. Information submitted may not be reflected in the local office for a delayed period of time.

First Name	Katie
Last Name	Vasquez
Password *	.....
Re-type Password *	.....
Address *	123 Main St
City *	San Diego
State/Prov *	CA
Postal Code *	92131
Phone Number *	 (858) 792-4207
e-mail *	entry@sdfair.com
Re-type e-mail *	entry@sdfair.com
School *	Olive Peirce Middle School ▾
How Did You Find Us? *	Word of Mouth ▾
First Time Exhibitor	<input checked="" type="radio"/> YES <input type="radio"/> NO

Register, using the teacher's information.

If your school is not listed in the "School" pull-down menu, select "O-NO SCHOOL LISTED". Then email your confirmation email with your school name in the subject line to [entry@sdfair.com](mailto:entry@sdfair.com).



# Registration Continued

Confirm your information  
and click Continue.

## Registration

### ✓ Confirm Registration Information

The following information will be associated with your name. Any changes you make may not be reflected in the local office for a delayed period of time.

First Name Katie

Last Name Vasquez

Address 123 Main St

City San Diego

State/Prov CA

Postal Code 92131

Phone (858) 792-4207

e-mail entry@sdfair.com

School Olive Peirce Middle School

How Did You Find Us? Word of Mouth

First Time Exhibitor No

Continue →

# Entries

The screenshot shows a registration interface with a progress bar at the top. The progress bar has four steps: 1. Register (marked with a green checkmark), 2. Entries (the current step, highlighted with a blue line), 3. Review, and 4. Pay. Below the progress bar, the title 'Entries' is displayed. A yellow box contains 'Special Instructions: Make sure you submit your class roster (found in exhibitor guide on Fair website).' Below this, a legend indicates that an asterisk (\*) denotes a required field. The form contains five fields: 'Department' (dropdown menu, value: Elementary), 'Division' (dropdown menu, value: 4002- Elementary: Personalized Popsicle Stick Art), 'Class' (dropdown menu, value: 008 : 6th Grade, marked as required), 'Description' (text area, value: Favorite artist as popsicle sticks, marked as required), and '# of students' (text input, value: 28, marked as required). At the bottom right, there is a blue button labeled 'Add Entry to Cart' with a checkmark icon.

Register   2   Entries   3   Review   4   Pay

**Entries**

**Special Instructions:**  
Make sure you submit your class roster (found in exhibitor guide on Fair website).

\* required

Department   Elementary

Division   4002- Elementary: Personalized Popsicle Stick Art

Class \*   008 : 6th Grade

Description \*   Favorite artist as popsicle sticks

# of students \*   28

Add Entry to Cart ✓

Register your class's entry, paying attention to any special instructions. Click Add Entry to Cart.



# Entries Continued

✓

✓

3

4

5

6

Register

Entries

Review

Pay

Confirm

Finish

Entries

✖ Exceeded the number of allowed entries in this Class

Entries in this Division are limited to 1 entries per Class, per exhibitor and there are currently 1 entries recorded for 'Katie Vasquez' in this Class. Choose a different Division or Class or Continue/Cancel without updating to proceed to check-out.

Auto-fill from previous... ▾

\* required

Department

Elementary ▾

Division

4002- Elementary: Personalized Popsicle Stick Art ▾

Class \*

-- Choose a Class -- ▾

Description \*

# of students \*

Add Entry to Cart ✓

Continue without adding Entry →

Please note: There is an entry limit of one (1) entry per teacher of a class up to forty (40) students

# Entries Continued

The screenshot shows a five-step registration process: Register, Entries, Review, Pay, and Confirm. The 'Entries' step is the current active step, indicated by a green checkmark and a blue line. Below the progress bar, the 'Entries' section is titled. A green message box states: '✓ 1 entry added. One '4000- Elementary School Projects' entry has been added to your cart. You may 'continue' to the next section at this time or select another Division to add more entries to your cart.' Below this message, there are two dropdown menus: 'Department' (set to 'All Departments') and 'Division' (set to '-- Choose a Division --'). At the bottom, there are three buttons: '+ Add different Entry', '+ Add similar Entry', and a blue 'Continue' button with a right arrow.

Register   Entries   Review   Pay   Confirm

### Entries

✓ 1 entry added

One '4000- Elementary School Projects' entry has been added to your cart. You may 'continue' to the next section at this time or select another Division to add more entries to your cart.

Department: All Departments

Division: -- Choose a Division --

+ Add different Entry   + Add similar Entry   Continue →

Once you are finished, click Continue.



# Review

1

2

3

4

5

Register

Entries

Review

Pay


Confirm

## Review of Cart

Continue to Check-out

The following is a list of items in your cart. To remove an item, click the **✖** button next to the item that you want to remove. To edit an item, click the **✎** button.

⚠ You are not finished yet! You will still need to confirm in the upcoming steps.

Item	Description	Amount	Edit	Remove
Katie Vasquez's items:			✎	
4002- Elementary: Personalized Popsicle Stick Art 	Class: 008 - 6th Grade Description: Favorite artist as a popsicle stick # of students: 28	\$0.00	✎	✖
Total for Katie Vasquez with 1 entries		\$0.00		
1 TOTAL ITEMS IN CART:		\$0.00		
BALANCE DUE:		\$0.00		

+ Add more Entries for Katie Vasquez

↺ Empty Cart

💾 Save this cart for later

Check-out →

Review your cart and click Check-out when ready.

You can also edit, save, or delete your cart from this screen.




# Confirmation

## Confirm

### Do you agree to the following?

Below are items which are about to be entered.

⚠ You have one more step remaining. Your items will NOT be added until you type 'YES' in the box below and click 'Submit'.

Item	Description	Amount
<b>Katie Vasquez's items:</b>		
4002- Elementary: Personalized Popsicle Stick Art 	Class: 008 - 6th Grade Description: Favorite artist as a popsicle stick # of students: 28	\$0.00
<b>Total for Katie Vasquez with 1 entries</b>		<b>\$0.00</b>
<b>1 TOTAL ITEMS IN CART:</b>		<b>\$0.00</b>
<b>BALANCE DUE:</b>		<b>\$0.00</b>

### Signature

The Exhibitor agrees to defend, indemnify and hold harmless the Fair, the county and the State of California from and against any liability, claim, loss or expense (including reasonable attorneys' fees) arising out of any injury or damage which is caused by, arises from or is in any way connected with participation in this program or event, excepting only that caused by the sole active negligence of the Fair. The Fair management shall not be responsible for accidents or losses that may occur to any of the exhibitors or exhibits at the Fair. The exhibitor (or parent or guardian of a minor) is responsible for any injury or damage resulting from the exhibitor's participation in the program or event. This includes any injury to others or to the exhibitor or to the exhibitor's property.

I certify that I own these entries. I certify I have read the Local, State & Department Rules. I certify that these entries comply with Local, State & Department Rules. I acknowledge that I enter at my own risk and that these entries do not violate copyright or trademark laws. I certify that I have read the statement listed above.

✓ Submit

YES

I agree to the above statement (type 'YES' if you agree)

Please read the  
confirmation  
statement and  
type YES in the  
box at the bottom  
of the page.



# Completed!

✓

Register

✓

Entries

✓

Review

✓

Pay

5

Confirm

Completed!

✓ Submission Successful

Below is a summary of your transaction. You should print a detailed version at this time for your records or include in any correspondence.

🖨 Don't forget to print!

Transaction Summary for San Diego County Fair

Confirmation ID: sdstud-5363123727522	
Total Exhibitors:	1
Total Entries:	1
Total Additional Items:	0
Transaction Time:	12/29/2025 12:37:27 PM
Transaction Amount:	\$0.00
Transaction Payment:	\$0.00
Transaction Balance:	\$0.00

☒ Also, email a copy of my receipt to: entry@sdfair.com

🖨 Print Detailed Receipt

Finish →

From here, you  
can print your  
receipt or click  
“Finish” to  
continue.

# Finished!



Thank you!

Your entries have been submitted and will be processed/reviewed. You may log on to your account to review current and past transactions, or to upload photos to entries. To do so, click "Hello, [Your Name]" in the upper right corner, then "Your Past Transactions."  
Questions or Concerns: Contact us at [studentshowcase.coord@sdfair.com](mailto:studentshowcase.coord@sdfair.com)

We value your feedback!

Would you take a second to let us know your experience with **this website?**

Rate your experience:

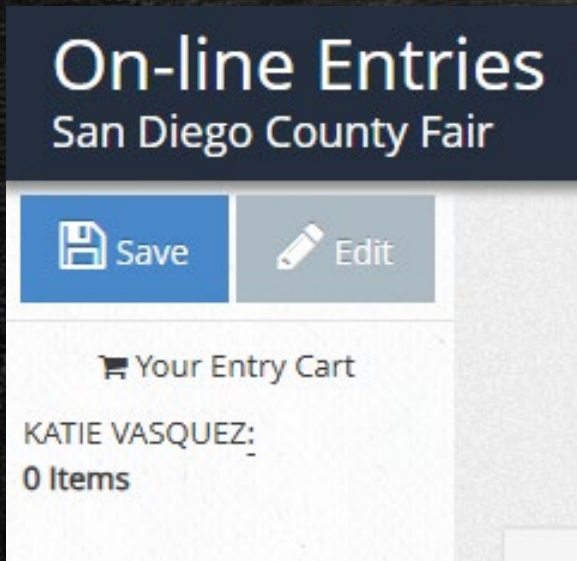


[← Go to my Account Summary](#)

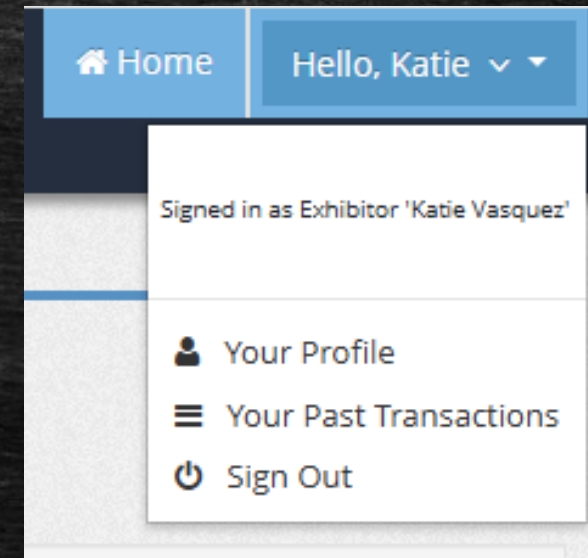
Once you finish, you will see a confirmation screen.



# Coming Back Later?



In the upper left corner, you will see your cart.





In the upper right corner, you can access your profile or past transactions.


# Past Transactions

## Transactions

The following transactions were made by the Exhibitor 'Katie Vasquez'. You may choose to print receipts for any transaction or print a packing list for all entries.

Receipt	Confirmation ID	Cart Time	Exhib	Entries	Fees	Amount
 Receipt	sdstud-5363123727522	12/29/2025 12:37:27 PM	1	1	0	\$0.00
			1	1	0	\$0.00

 Review All

 Packing List

Filter Reports by: 

All

In the Your Past Transactions section, you can access receipts and print a packing list.



Need more help?

Contact the Entry Office

Office hours: Monday-Friday 10:00-4:00

[entry@sdfair.com](mailto:entry@sdfair.com)

(858) 792-4207