

How To Register Student Work

San Diego County Fair
Student Showcase Tutorial

Registration

In the Student Showcase, **teachers are the exhibitors**. Please register as one of the following:

- **Individual teacher** - Select **Exhibitor** from the drop-down menu.
- **Multiple teachers** - Select **Quick Group** from the drop-down menu, which will allow you to submit entries for a group of teachers (exhibitors) and check out in the same cart.

Sign In

💡 **Tip: Will you be working with more than one exhibitor?**

Choose **Quick Group** if you will be submitting entries for multiple family members or a group of exhibitors and check out all in the same cart.

I am a...

-- Choose a type --



Registration Continued

Create a new registration for this year's entry. (ShoWorks does not retain registration information from past years.)

The screenshot shows a registration form with a progress bar at the top. The progress bar has five steps: 1. Register (highlighted), 2. Entries, 3. Review, 4. Pay, and 5. Confirm. Below the progress bar, the page title is "Registration". A tip box contains the text: "Tip: Are you a family or group with multiple exhibitors? Sign in as a Quick Group to submit entries for multiple family members or a group of exhibitors and check out all in the same cart." The form fields are: "First Name" with the value "jim" and "Last Name" with the value "Henson". Below these fields is a light blue box with the text: "or sign in using ShoWorks Passport. It's free and lets you securely keep your information and entries year-to-year and reuse across different fairs and shows. Get instant notifications when it's time to show or entries have been judged and see your awards. Sign up now and begin keeping track of your own entries! Tell me more about ShoWorks Passport...". At the bottom of the form, there are two radio buttons: "I am a new exhibitor or have yet to register this year" (selected) and "I have previously registered this year". A blue "Continue" button with a right arrow is located at the bottom right of the form.

1 Register 2 Entries 3 Review 4 Pay 5 Confirm

Registration

Tip:
Are you a family or group with multiple exhibitors? Sign in as a **Quick Group** to submit entries for multiple family members or a group of exhibitors and check out all in the same cart.

First Name jim

Last Name Henson

or sign in using ShoWorks Passport
It's free and lets you securely keep your information and entries **year-to-year** and reuse across different fairs and shows. Get instant notifications when it's time to show or entries have been judged and see your awards. Sign up now and begin keeping track of your own entries!
Tell me more about ShoWorks Passport...

I am a new exhibitor or have yet to register this year I have previously registered this year

Continue →

Registration Continued

Enter the Exhibitor's (teacher's) information.

If your school is not listed in the "School" pull-down menu, select "O-NO SCHOOL LISTED". Then email your confirmation email with your school name in the subject line to entry@sdfair.com.

Registration

Exhibitor Information

Please provide the following information and click the **Continue** button at the bottom. Information submitted may not be reflected in the local office for a delayed period of time.

First Name

Last Name

Password *

Re-type Password *

Address *

City *

State/Prov *

Postal Code *

Phone Number *

e-mail *

Re-type e-mail *

School *

[Continue](#) →

Registration Continued

Confirm your information
and click Continue.

1 Register 2 Entries 3 Review 4 Pay 5 Confirm

Registration

✓ **Confirm Registration Information**
The following information will be associated with your name. Any changes you make may not be reflected in the local office for a delayed period of time.

First Name	Jim
Last Name	Henson
Address	123 Sesame St
City	San Diego
State/Prov	CA
Postal Code	92131
Phone	(760) 788-1234
e-mail	kermit@sdfair.com
School	0-NO SCHOOL LISTED - Notify Fair 858 792-4207

[Continue →](#)

Entries

Register 2 Entries 3 Review 4 Pay 5 Confirm 6 Finish

Entries

Special Instructions:
In the Description field, please list the subject and materials and methods used.

Upload attachments needed
You have chosen a type of entry that requires you to upload file(s). After you have checked out (submitted your entries), you will be given a chance to 'Upload' (send) your files all at once.

* required

Department: Fine Art

Division: 4300- Two Dimensional Art- Middle School

Class *: 06 : Watercolor

Description: Watercolor of a Pig on Bristol board

Student's Name *: Kermit the Frog

Add 1 Entry to Cart + -

Add student entries by selecting the appropriate pull downs and typing a Description and the Student's Name. Pay attention to any special instructions. Click Add 1 Entry to Cart.

Entries Continued



Register



Entries



Review



Pay



Confirm

Entries

✓ 1 entry added

One '4300- Two Dimensional Art- Middle School' entry has been added to your cart. You may 'continue' to the next section at this time or select another Division to add more entries to your cart.

Department

-- Choose a Department --

+ Add different Entry

+ Add similar Entry

Continue →

Click Add Similar Entry to add entries for other students. If you are adding entries in different divisions, it may be necessary to choose a different department and click Add Different Entry.

Entries Continued

Register 2 Entries 3 Review 4 Pay 5 Confirm

Entries

Special Instructions:
In the Description field, please list the subject and materials and methods used.

Upload attachments needed
You have chosen a type of entry that requires you to upload file(s). After you have checked out (submitted your entries), you will be given a chance to 'Upload' (send) your files all at once.

* required

Department

Division

Class *

Description

Student's Name *

Add 1 Entry to Cart

Repeat this process for all student entries.

Entries Continued



Register



Entries



Review



Pay



Confirm

Entries

✓ 1 entry added

One '4300- Two Dimensional Art- Middle School' entry has been added to your cart. You may 'continue' to the next section at this time or select another Division to add more entries to your cart.

Department

-- Choose a Department --

+ Add different Entry

+ Add similar Entry

Continue →

Once you are finished (or need to pause adding entries), click Continue.

Review



Register



Entries



Review



Pay



Confirm

Review of Cart

Continue to Check-out

The following is a list of items in your cart. To remove an item, click the ✕ button next to the item that you want to remove. To edit an item, click the ✎ button.

⚠ You are not finished yet! You will still need to confirm in the upcoming steps.

Item	Description	Amount	Edit	Remove
Jim Henson's items:				
4300- Two Dimensional Art- Middle School	Class: 06 - Watercolor Description: Watercolor of a Pig on Bristol board Student's Name: Kermit the Frog	\$5.00	✎	✕
4300- Two Dimensional Art- Middle School	Class: 05 - Oil Paint Description: Oil on canvas of a Chicken in a classic pose Student's Name: Gonzo the Great	\$5.00	✎	✕
Total for Jim Henson with 2 entries		\$10.00		
2 TOTAL ITEMS IN CART:		\$10.00		
BALANCE DUE:		\$10.00		

+ Add more Entries for Jim Henson

↺ Empty Cart

📄 Save this cart for later

Check-out →

Review your cart and click Check-out when ready.

You can also edit, save, or delete your cart from this screen.

Payment

Payment with a credit card is due at the time of registration.

Entry fees are non-refundable.

The screenshot shows a payment interface with a progress bar at the top. The progress bar has five steps: 1. Register (checked), 2. Entries (checked), 3. Review (checked), 4. Pay (current step), and 5. Confirm. Below the progress bar, the title "Payment" is displayed. The main section is titled "Provide Payment Information" and contains the following text: "Your balance is \$10.00. Please complete the following for your purchase. You will confirm on the next page." and "You may also bypass payment if you have a valid **Payment Bypass Code**. This code must be obtained from the fair and is intended for special use when a payment is not possible or not recommended. Please". Below this text, there are three input fields: "Amount Due" with the value "\$10.00", "Payment Method" with a dropdown menu showing "-- Credit or Debit Card", and "Payment Bypass Code" with an empty text box. To the right of the "Payment Bypass Code" field is a button labeled "Pay Later".

Register Entries Review Pay Confirm

Payment

Provide Payment Information

Your balance is \$10.00. Please complete the following for your purchase. You will confirm on the next page.

You may also bypass payment if you have a valid **Payment Bypass Code**. This code must be obtained from the fair and is intended for special use when a payment is not possible or not recommended. Please

Amount Due \$10.00


Payment Method -- Credit or Debit Card



Payment Bypass Code

Payment Continued

Do you agree to the following?

Below are items which are about to be entered.

 You have one more step remaining. Your items will NOT be added until you type 'YES' in the box below and click 'Submit'.

Item	Description	Amount
Jim Henson's items:		
4300- Two Dimensional Art- Middle School 	Class: 06 - Watercolor Description: Watercolor of a Pig on Bristol board Student's Name: Kermit the Frog	\$5.00
4300- Two Dimensional Art- Middle School 	Class: 05 - Oil Paint Description: Oil on canvas of a Chicken in a classic pose Student's Name: Gonzo the Great	\$5.00
Total for Jim Henson with 2 entries		\$10.00
2 TOTAL ITEMS IN CART:		\$10.00
BALANCE DUE:		\$10.00

Signature

The Exhibitor agrees to defend, indemnify and hold harmless the Fair, the county and the State of California from and against any liability, claim, loss or expense (including reasonable attorneys' fees) arising out of any injury or damage which is caused by, arises from or is in any way connected with participation in this program or event, excepting only that caused by the sole active negligence of the Fair. The Fair management shall not be responsible for accidents or losses that may occur to any of the exhibitors or exhibits at the Fair. The exhibitor (or parent or guardian of a minor) is responsible for any injury or damage resulting from the exhibitor's participation in the program or event. This includes any injury to others or to the exhibitor or to the exhibitor's property.

I certify that I own these entries. I certify I have read the Local, State & Department Rules. I certify that these entries comply with Local, State & Department Rules. I acknowledge that I enter at my own risk and that these entries do not violate copyright or trademark laws. I certify that I have read the statement listed above.

 Submit

I agree to the above statement (type 'YES' if you agree)

Please read the confirmation statement and type YES in the box at the bottom of the page.

Payment Continued

This is your receipt, which will also be emailed to you.

From here, you can print a detailed receipt or start uploading files (if necessary for your division).

Register Entries Review Pay Confirm

Completed!

✓ Upload of files needed
Your entries were successfully submitted however you have 2 entries that require files to be uploaded (document, photo, audio, or video).

⚠ Click the 'Upload File(s)' button to be taken to a location to upload your files.

If you experience difficulty or need to resend your files at a later time, you can do so by logging in and choosing 'My Account'.

🖨 Don't forget to print!

Transaction Summary for San Diego County Fair	
Confirmation ID:	sdstud-4331114554879
Total Exhibitors:	1
Total Entries:	2
Total Additional Items:	0
Transaction Time:	11/26/2024 11:45:54 AM
Transaction Amount:	\$10.00
Transaction Payment:	\$0.00
Transaction Balance:	\$10.00

Also, email a copy of my receipt to:

[Print Detailed Receipt](#) [Upload File\(s\)](#)

Uploading Photos

- Make sure the photo's file name matches the WEN number it corresponds with.
- Click Choose File and select the file.
- Click Upload.

1 of 2 [Press for Instructions](#) Jim Henson

WEN: 479D67 **Division:** 4300- Two Dimensional Art- ... **Class:** 05 Oil Paint


PHOTO 479D67.jpg

Name: 479D67.jpg
Size: 76.4 KB *Type: image/jpeg* *Dimension: 903 x 892*

Press Upload when ready...

Entry Title or Name
479D67

Description
Oil on canvas of a Chicken in a classic pose



[Next](#)

Press Next once all uploads are 100% complete

* Size limits are 8 MB for Photo, 6MB for PDF files, and 120 MB for Video.
** All Images, Videos, Documents, & other submitted on this page may be used by the Fair & its affiliates (including ShoWorks & FairVault), to facilitate the Fair's competitions & auctions.

Uploading Photos Continued

1 of 2 Press for Instructions Jim Henson

WEN: 479D67 **Division:** 4300- Two Dimensional Art- ... **Class:** 05 Oil Paint


PHOTO 479D67.jpg

154.36KB/s | 00:00:00 100% 77.2 KB

Upload Complete

Entry Title or Name
479D67

Description
Oil on canvas of a Chicken in a classic pose



Press Next once all uploads are 100% complete


* Size limits are 8 MB for Photo, 6MB for PDF files, and 120 MB for Video.
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- Make sure it says Upload Complete.
- Confirm the correct photo is attached to that student's entry.

Uploading Photos Continued

1 of 1 Press for Instructions Jim Henson

WEN: F813C2 **Division:** 4300- Two Dimensional Art- ... **Class:** 08 Printmaking

PHOTO 

Name: Kermit.jpg *Size:* 456.1 KB *Type:* image/jpeg *Dimension:* 1485 x 2048

Press Upload when ready...

Press Done once all uploads are 100% complete

* Size limits are 8 MB for Photo, 6MB for PDF files, and 120 MB for Video.
** All Images, Videos, Documents, & other submitted on this page may be used by the Fair & its affiliates (including ShoWorks & FairVault), to facilitate the Fair's competitions & auctions.

- The file name MUST match the WEN number.
- Do not use generic or descriptive file names.

Uploading Photos Continued

2 of 2 Press for Instructions Jim Henson


WEN: 95E40C **Division:** 4300- Two Dimensional Art- ... **Class:** 06 Watercolor

PHOTO BDF724.jpg

203.51KB/s | 00:00:00 100% 101.8 KB

Entry Title or Name
95E40C

Description
Watercolor of a Pig on Bristol board



Press Done once all uploads are 100% complete

* Size limits are 8 MB for Photo, 6MB for PDF files, and 120 MB for Video.
** All Images, Videos, Documents, & other submitted on this page may be used by the Fair & its affiliates (including ShoWorks & FairVault), to facilitate the Fair's competitions & auctions.

- Continue this process for all student entries.
- You can come back and complete this step later, but it **MUST** be completed before the upload deadline. See entry materials for dates.

Finished!



Register



Entries



Review



Pay



Confirm



Finish

Thank you!

Your entries have been submitted and will be processed/reviewed. You may log on to your account to review current and past transactions, or to upload photos to entries. To do so, click "Hello, [Your Name]" in the upper right corner, then "Your Past Transactions."
Questions or Concerns: Contact us at studentshowcase.coord@sdfair.com

We value your feedback!

Would you take a second to let us know your experience with **this website?**

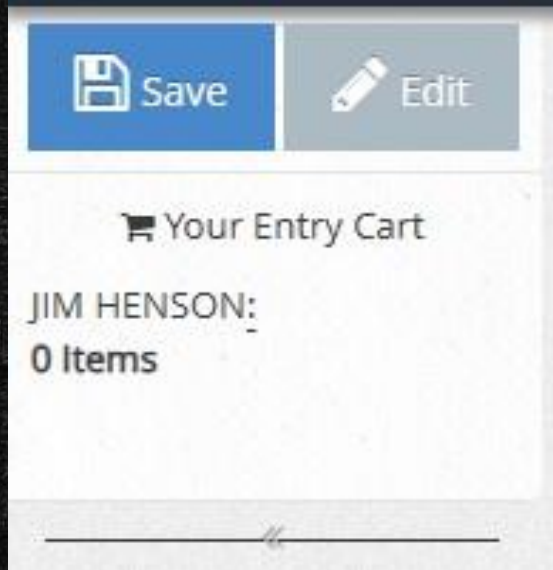
Rate your experience:



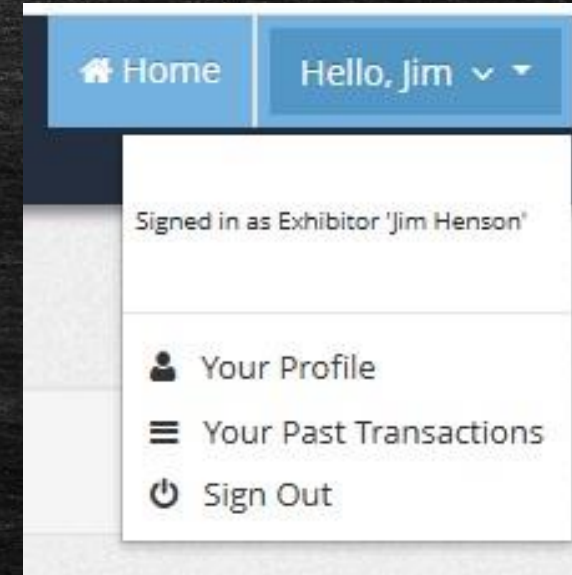
[← Go to my Account Summary](#)

Once you finish, you will see a confirmation screen.

Coming Back Later?



In the upper left corner, you will see your cart.



In the upper right corner, you can access your profile or past transactions.

Past Transactions

Transactions

The following transactions were made by the Exhibitor 'Jim Henson'. You may choose to print receipts for any transaction or print a packing list or entry tags for all entries.

Upload Media	Receipt	Confirmation ID	Cart Time	Exhib	Entries	Fees	Amount
Upload Files	Receipt	sdstud-4331115043422	11/26/2024 11:50:43 AM	1	1	0	\$5.00
Upload Files	Receipt	sdstud-4331114554879	11/26/2024 11:45:54 AM	1	2	0	\$10.00
				2	3	0	\$15.00

[Review All](#)

[Packing List](#)

[Entry Tags](#)

Filter Reports by:

All

In the Your Past Transactions section, you can upload files, access receipts, and print a packing list.

Need more help?

Contact the Entry Office

Office hours: Monday-Friday 10:00-4:00

entry@sdfair.com

(858) 792-4207