

How To Enter Your Item in the San Diego County Fair

San Diego County Fair
Entry Tutorial

Registration

- Click the Sign In link in the top right-hand corner of the screen.
- Choose Exhibitor

Sign In

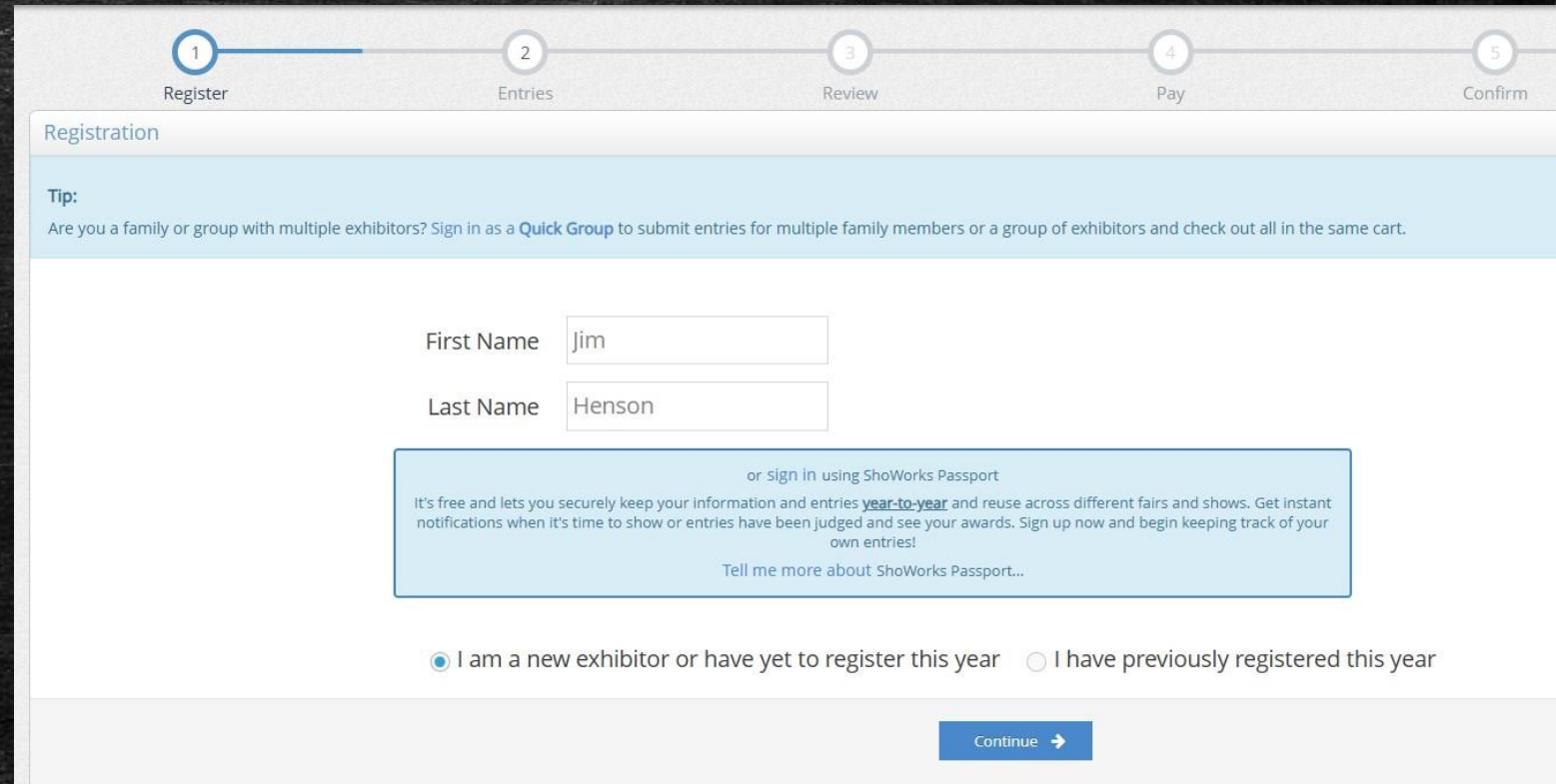
I am a...

-- Choose a type --



Registration Continued

You will need to register every year- ShoWorks does not carry information over from last year.



The registration form is titled "Registration" and is part of a five-step process. The steps are: 1. Register (active), 2. Entries, 3. Review, 4. Pay, and 5. Confirm. A tip box suggests signing in as a "Quick Group" for families or groups. The form includes input fields for "First Name" (filled with "jim") and "Last Name" (filled with "Henson"). A light blue box contains information about the "ShoWorks Passport", stating it's free and allows users to keep their information and entries "year-to-year" for reuse across different fairs and shows. Below this box are two radio button options: "I am a new exhibitor or have yet to register this year" (selected) and "I have previously registered this year". A blue "Continue" button with a right arrow is at the bottom right.

1 Register 2 Entries 3 Review 4 Pay 5 Confirm

Registration

Tip:
Are you a family or group with multiple exhibitors? Sign in as a **Quick Group** to submit entries for multiple family members or a group of exhibitors and check out all in the same cart.

First Name

Last Name

or sign in using ShoWorks Passport
It's free and lets you securely keep your information and entries **year-to-year** and reuse across different fairs and shows. Get instant notifications when it's time to show or entries have been judged and see your awards. Sign up now and begin keeping track of your own entries!
[Tell me more about ShoWorks Passport...](#)

☒ I am a new exhibitor or have yet to register this year ☐ I have previously registered this year

[Continue →](#)

Registration Continued

First Name

Last Name

Password *

Re-type Password *

Address *

City *

State/Prov *

Postal Code *

Phone Number *

e-mail *

Re-type e-mail *

Artist's Name

Cell Phone Number

How Did You Find Us?

First Timer? ☒ YES ☐ NO

[Continue](#)

Register, using the exhibitor's information.

Anything with a blue asterisk is required.

Registration Continued

Confirm your information
and click Continue.

1

Register

2

Entries

3

Review

4

Pay

5

Confirm

Registration

✓ Confirm Registration Information

The following information will be associated with your name. Any changes you make may not be reflected in the local office for a delayed period of time.

First Name

Jim

Last Name

Henson

Address

123 Sesame St

City

San Diego

State/Prov

CA

Postal Code

92131

Phone

(760) 788-1234

e-mail

kermit@sdfair.com

Artist's Name

Cell Phone Number

How Did You Find Us?

Eblast

First Timer?

Yes

Continue →

Entries

The screenshot shows a five-step registration process. Step 1 is 'Register' with a green checkmark. Step 2 is 'Entries', which is the current step and highlighted with a blue line. Steps 3, 4, and 5 are 'Review', 'Pay', and 'Confirm' respectively, all in grey. Below the progress bar, the word 'Entries' is written in blue. The main content area contains two dropdown menus: 'Department' with the selected value 'Exhibition of Fine Art' and 'Division' with the selected value '-- Choose a Division --'. Both dropdowns have a downward arrow icon on the right.

Register 2 Entries 3 Review 4 Pay 5 Confirm

Entries

Department Exhibition of Fine Art ▾

Division -- Choose a Division -- ▾

Choose your department and division. Refer to the entry materials for each department for a list of all divisions and classes.

Entries Continued

1

Register

2

Entries

3

Review

4

Pay

5

Confirm

6

Finish

Entries

Special Instructions:
Images for upload must be in one of the supported file types: JPG, GIF, BMP, PNG or TIF. JPG is preferred. Files must be less than 7MB in size.

Upload attachments needed
You have chosen a type of entry that requires you to upload file(s). After you have checked out (submitted your entries), you will be given a chance to 'Upload' (send) your files all at once.

* required

Department

Exhibition of Fine Art

Division

1001 2-Dimensional

Class *

008 : Oil - Representational, People

Title *

Mona Lisa Smiled

Dim.LxWxH (Inches) *

21x30

Sale Price or NFS *

1,000,000,010

Materials/ Methods *

Oil on canvas

Subject Matter *

Some Italian lady

Add Entry to Cart ✓

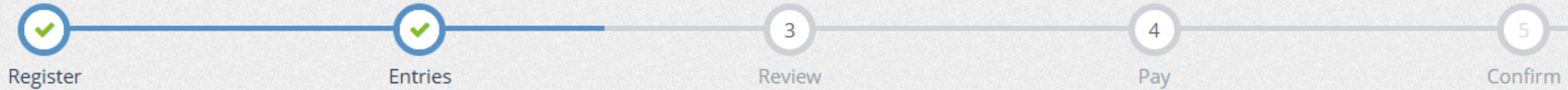
Choose the appropriate class and complete all required fields of the form.

Pay attention to any special instructions at the top (yellow bar).

If your work is not for sale, type NFS for Sale Price.

Click Add Entry to Cart.

Entries Continued



Entries

✓ 1 entry added

One '1001 2-Dimensional' entry has been added to your cart. You may 'continue' to the next section at this time or select another Division to add more entries to your cart.

Department

-- Choose a Department --

+ Add different Entry

+ Add similar Entry

Continue →

From here, you can add more entries (Add Entry) or click Continue to finish registration.

Review Your Entries

Register

Entries

3Review

4Pay







5Conf

Review of Cart

Continue to Check-out

The following is a list of items in your cart. To remove an item, click the ✖ button next to the item that you want to remove. To edit an item, click the ✎ button.

⚠ You are not finished yet! You will still need to confirm in the upcoming steps.

Item	Description	Amount	Edit	Remove
Jim Henson's items:				
1001 2-Dimensional 	Class: 008 - Oil - Representational, People Title: Mona Lisa Smiled Dim.LxWxH (Inches): 21x30 Sale Price or NFS: 1,000,000,010 Materials/ Methods: Oil on canvas Subject Matter: Some Italian lady	\$20.00		
1001 2-Dimensional 	Class: 008 - Oil - Representational, People Title: Mona Lisa Smiled Dim.LxWxH (Inches): 21x30 Sale Price or NFS: 1,000,000,010 Materials/ Methods: Oil on canvas Subject Matter: Some Italian lady	\$20.00		
Total for Jim Henson with 2 entries		\$40.00		
2 TOTAL ITEMS IN CART:		\$40.00		
BALANCE DUE:		\$40.00		

+ Add more Entries for Jim Henson

↺ Empty Cart

💾 Save this cart for later

Check-out →

If you need to edit an entry, click on the pencil icon (green circle).

If you need to delete an entry, click on the red X icon (purple circle).

You can also add more entries, empty the cart, or save it for later.

When you're ready, click Check-out.

Payment

Payment is due at the time of registration.

The Fair cannot accept checks.

Entry fees are non-refundable.

Register Entries Review Pay

Payment

Provide Payment Information

Your balance is \$20.00. Please complete the following for your purchase. You will confirm on the next page.

You may also bypass payment if you have a valid **Payment Bypass Code**. This code must be obtained from the fair and is intended for special use when a pay


Amount Due \$20.00

Payment Method -- Credit or Debit Card ▾

Payment Bypass Code

Payment Continued

⚠ You have one more step remaining. Your items will NOT be added until you type 'YES' in the box below and click 'Submit'.

Item	Description	Amount
Jim Henson's items:		
1001 2-Dimensional 	Class: 008 - Oil - Representational, People Title: Mona Lisa Smiled Dim.LxWxH (Inches): 21x30 Sale Price or NFS: 1,000,000,010 Materials/ Methods: Oil on canvas Subject Matter: Some Italian lady	\$20.00
Total for Jim Henson with 1 entries		\$20.00
1 TOTAL ITEMS IN CART:		\$20.00
BALANCE DUE:		\$20.00

Signature

The Exhibitor agrees to defend, indemnify and hold harmless the Fair, the county and the State of California from and against any liability, claim, loss or expense (including reasonable attorneys' fees) arising out of any injury or damage which is caused by, arises from or is in any way connected with participation in this program or event, excepting only that caused by the sole active negligence of the Fair. The Fair management shall not be responsible for accidents or losses that may occur to any of the exhibitors or exhibits at the Fair. The exhibitor (or parent or guardian of a minor) is responsible for any injury or damage resulting from the exhibitor's participation in the program or event. This includes any injury to others or to the exhibitor or to the exhibitor's property.

I certify that I own these entries. I certify I have read the Local, State & Department Rules. I certify that these entries comply with Local, State & Department Rules. I acknowledge that I enter at my own risk and that these entries do not violate copyright or trademark laws. I certify that I have read the statement listed above.

✓ Submit

I agree to the above statement (type 'YES' if you agree)

Please read the
confirmation
statement and
type YES in the
box at the bottom
of the page.

Payment Continued

This is your receipt,
which can also be
emailed to you.

From here, you can print
a detailed receipt or start
uploading files (if
necessary for your
division).

Register

Entries

Review

Pay

5 Confirm

Completed!

✓ Upload of files needed

Your entries were successfully submitted however you have 1 entry that requires a file to be uploaded (document, photo, audio, or video).

⚠ Click the 'Upload File(s)' button to be taken to a location to upload your file.

If you experience difficulty or need to resend your file at a later time, you can do so by logging in and choosing 'My Account'.

🖨 Don't forget to print!

Transaction Summary for San Diego County Fair

Confirmation ID: sdiego-4331155127790

Total Exhibitors:

1

Total Entries:

1

Total Additional Items:

0

Transaction Time:

11/26/2024 3:51:27 PM

Transaction Amount:

\$20.00

Transaction Payment:

\$0.00

Transaction Balance:

\$20.00

☒ Also, email a copy of my receipt to:

🖨 Print Detailed Receipt

Upload File(s)➡

Uploading Photos- For Fine Art, Design in Wood, and Photography

- Make sure the photo's file name matches the WEN number it corresponds with.
- Click Choose File and select the file.
- Click Upload.

1 of 1 [Press for Instructions](#) Jim Henson

WEN: D56541 **Division:** 1001 2-Dimensional **Class:** 008 Oil - Representational, Pe...


PHOTO D56541.jpg

Name: D56541.jpg
Size: 25.2 KB *Type: image/jpeg* *Dimension: 247 x 313*

Press Upload when ready...

Entry Title or Name
Mona Lisa Smiled

Description

 Preview

Press Done once all uploads are 100% complete

* Size limits are 8 MB for Photo, 6MB for PDF files, and 120 MB for Video.
** All Images, Videos, Documents, & other submitted on this page may be used by the Fair & its affiliates (including ShoWorks & FairVault), to facilitate the Fair's competitions & auctions.

Uploading Photos Continued

- Make sure it says Upload Complete.
- Confirm the correct photo is attached to the entry.

1 of 1 Press for Instructions Jim Henson

WEN: D56541 **Division:** 1001 2-Dimensional **Class:** 008 Oil - Representational, Pe...

PHOTO Choose File D56541.jpg Upload

Entry Title or Name
Mona Lisa Smiled

Description

51.71KB/s | 00:00:00 100% 25.9 KB

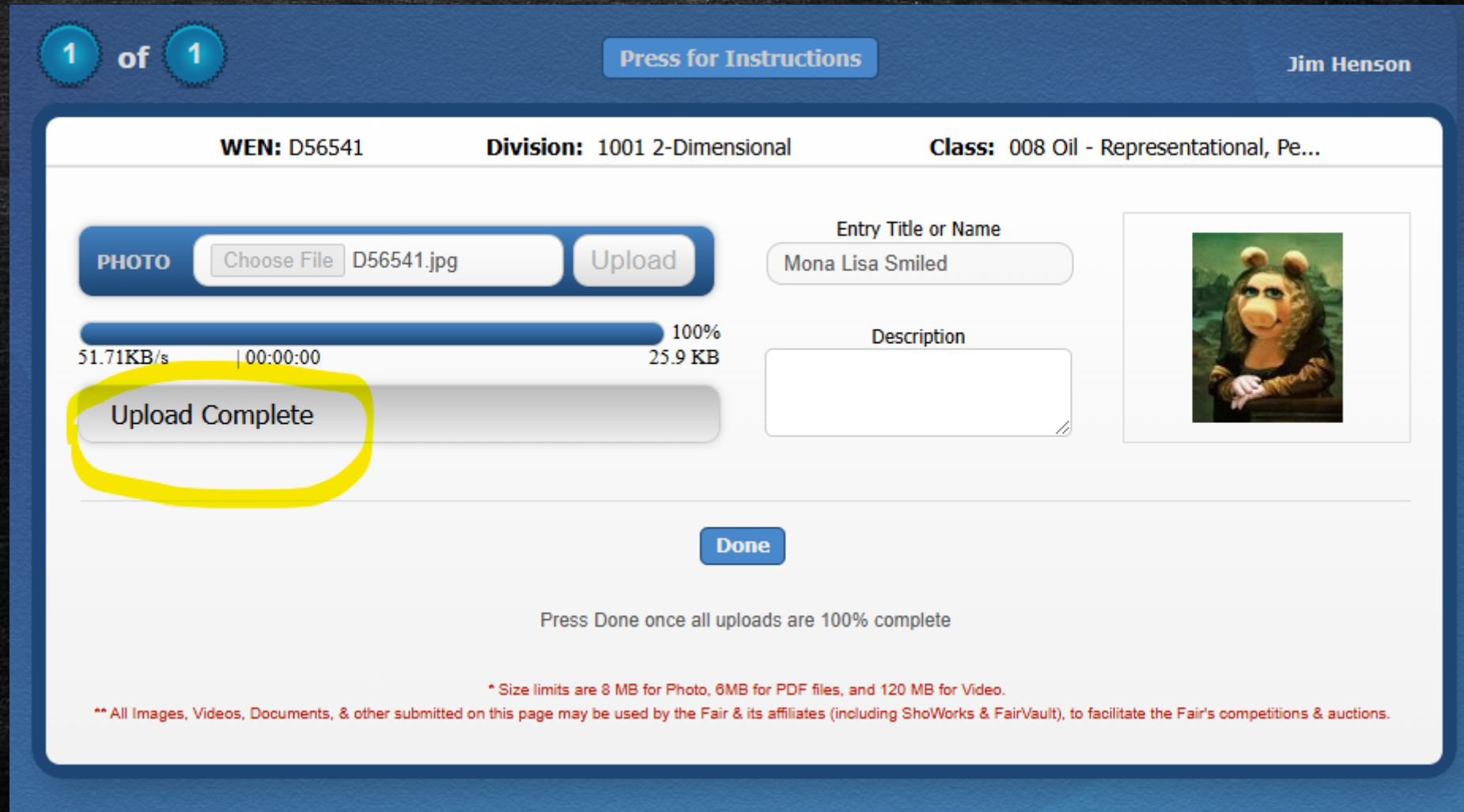
Upload Complete

Done

Press Done once all uploads are 100% complete

* Size limits are 8 MB for Photo, 6MB for PDF files, and 120 MB for Video.

** All Images, Videos, Documents, & other submitted on this page may be used by the Fair & its affiliates (including ShoWorks & FairVault), to facilitate the Fair's competitions & auctions.



Uploading Photos Continued

- Continue this process for all entries.
- You can come back and complete this step later, but it **MUST** be completed before the upload deadline. See entry materials for dates.

Finished!



Thank you!

Your entries have been submitted and will be processed/reviewed. You may log on to your account to review current and past transactions, or to upload photos to entries. To do so, click "Hello, [Your Name]" in the upper right corner, then "Your Past Transactions."
Questions or Concerns: Contact us at studentshowcase.coord@sdfair.com

We value your feedback!

Would you take a second to let us know your experience with **this website?**

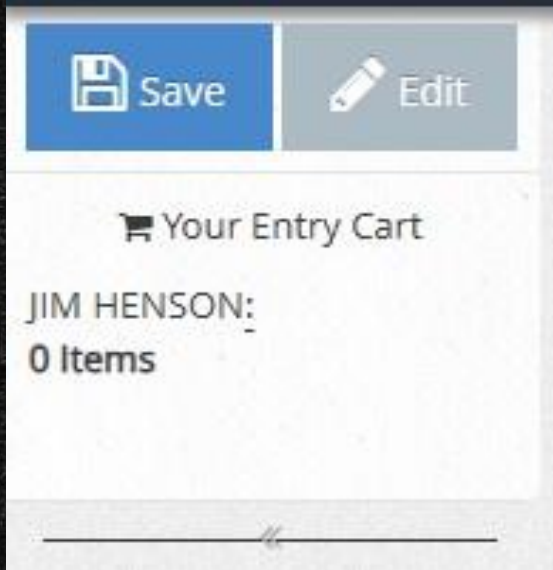
Rate your experience:



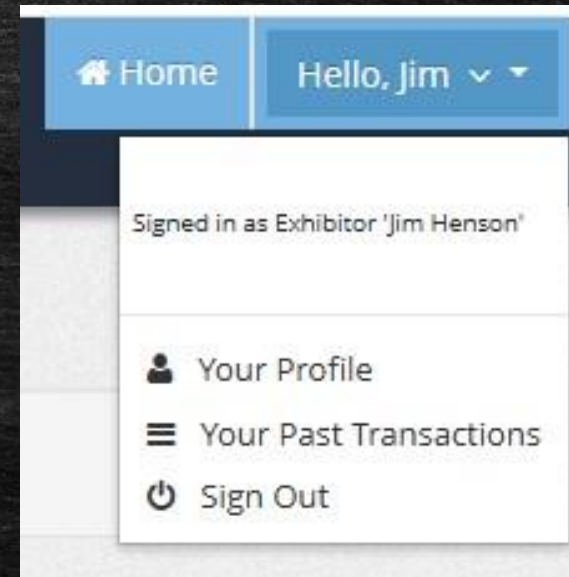
[← Go to my Account Summary](#)

Once you finish, you will see a confirmation screen.

Coming Back Later?



In the upper left corner, you will see your cart.



In the upper right corner, you can access your profile or past transactions.

Past Transactions

Transactions

The following transactions were made by the Exhibitor 'Jim Henson'. You may choose to print receipts for any transaction or print a packing list for all entries.

Upload Media	Receipt	Confirmation ID	Cart Time	Exhib	Entries	Fees	Amount
Upload Files	Receipt	sdiego-4331155127790	11/26/2024 3:51:27 PM	1	1	0	\$20.00
				1	1	0	\$20.00

[Review All](#)[Packing List](#)

Filter Reports by:

All

In the Your Past Transactions section, you can upload files, access receipts, and print a packing list.

Need more help?

Contact the Entry Office

Office hours: Monday-Friday 10:00-4:00

entry@sdfair.com

(858) 792-4207