



**22nd District Agricultural Association  
2020 San Diego County Fair  
Friday, June 5 through , Sunday July 5, 2020**



Closed Mondays

**Application for Food Space**

Please review these instructions carefully as the application changes from year to year. Instructions for completing the application follow and additional information highlighting some of the rules and regulations are on page two. **INCOMPLETE APPLICATIONS MAY NOT BE CONSIDERED, AND MAY NOT BE RETURNED FOR COMPLETION AS WE APPROACH THE DEADLINE!!!** No incomplete applications will be evaluated if received or postmarked after March 4, 2020. So please, take a moment to familiarize yourself with this application packet.

**INSTRUCTIONS FOR COMPLETING APPLICATION**

1. A **\$25.00 Non Refundable Processing Fee (payable to 22<sup>nd</sup> DAA)** is required with each application. No space fee is due at this time – if a contract is issued, you will be billed.
2. Although it is not a first-come, first-served, selected applicants will be booked as space becomes available. The last date to submit an application is **March 4, 2020**.
3. This application is neither an offer nor a guarantee of space.
4. This is a two-sided application. All questions on both sides of the form must be answered completely. If you have any questions about the form, please call the **Concessions Office at (858) 792-4218**.
5. Be sure the information you give is accurate, as it will be the sole representation of your business to the Selection Committee. Additional information received after your application has been received by the Concessions Office will not be accepted.
6. The list of products/items you are requesting to sell must be specific. If a contract is issued, it will be assigned on the basis of this list only, so please be thorough.
7. A photo of your food stand in operational form is required with each application.
8. If a contract is issued, the location of your stand will be determined by management.
9. Be sure to list all persons (and their titles, if applicable) who have financial interest or ownership in this company. Descriptions such as "none," "self," or "corporation" are not acceptable.
10. Credentials (daily admission passes) will not be released to anyone not listed on your application as authorized to do so (this is not a list of all of your employees, simply a list of those who may check-in and pick up credentials at fair time).
11. Please indicate how many people (including yourself) will be working in the stand per day.
12. **MAKE SURE YOU SIGN THE APPLICATION WHERE INDICATED.**
13. Separate completed application from these instructions and mail application with attachments to:

**Concessions Office, Del Mar Fairgrounds, P.O. Box 1088, Solana Beach, CA 92075**



## ***ADDITIONAL INFORMATION***

If a contract is issued, you will receive a Licensee's Handbook detailing our Rules and Regulations and operating policies. However, in our effort to assist you with our application process, we have highlighted the following pertinent information:

### ***OUTSIDE FOOD PREPARATION IS NOT PERMITTED***

All outside food must be prepared through a mobile food unit (provided by concessionaire) with Title 17 certification. No canopies will be allowed.

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### ***PRODUCT SALES/RESTRICTIONS***

Any change in menu must be submitted in writing for approval. If a contract is issued, only those items listed on the contract may be sold. If you have requested to sell certain items on your application that are not listed on your contract, you *may not* sell those items.

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### ***PROHIBITED ITEMS***

Current Board policy prohibits the use of all polystyrene (styrofoam) containers. A daily fine is assessed for noncompliance.

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### ***SIGNAGE***

Each food booth must post a sign, visible to the public, which states company name, menu, and prices. These signs must be of a professional nature, no handmade signs will be allowed.

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### ***WATER / NAPKINS / CONDIMENTS / FLATWARE***

All food stands must have water, napkins, condiments and flatware available *for any patron* that requests it. Water cups for this purpose will be provided by the 22nd DAA. ***NO STAND MAY REFUSE TO GIVE WATER TO ANYONE ASKING FOR IT***, nor may they charge the patron for the water.

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### ***ELECTRICAL SPECS***

Amperage requirements must be accurate. Don't get caught short!

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### ***HEALTH CODE REQUIREMENTS***

All food stands must meet the California Unicode Requirements as administered by the San Diego County Department of Health. Non-compliance with health codes is considered a breach of contract. Please refer to enclosed sheet regarding requirements. If you need specific information regarding these codes, contact them directly at (619) 338-2222.

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### ***CASH REGISTER REQUIREMENTS***

Each food stand must have a cash register which complies with the following, fines are assessed for non-compliance of these requirements. While it is not mandatory, it is recommended that cash registers have pre-set keys.

Customer display must be visible to patron - pivot display suggested	Continuous non-resetting grand total
Cumulative "Z" counter	"X" and "Z" report readings
30-day working battery back-up	"Current" printed date and time on detail tape
Consecutive transaction numbers	Readable tape (both receipt <i>and</i> detail)
Current printed Date & Time on Detail Tape	Key pad protector
	Dual tape cash register



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## Concessionaire Application for Food Space

**Due: No later than March 4, 2020**

OWNER/CONTACT NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

BUSINESS PHONE: (\_\_\_\_) \_\_\_\_\_ EMERGENCY/PAGER#: (\_\_\_\_) \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

TAXPAYER'S ID #: \_\_\_\_\_ CALIF. SELLER'S PERMIT#: \_\_\_\_\_

(if applicable)

(attach copy to application)

Have you ever participated in the San Diego County Fair?  Yes (year(s) \_\_\_\_\_)  No

### Proposed Food Menu and Prices (\$): Please indicate any Gluten Free items

ITEM:	PRICE:	ITEM:	PRICE:
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____

### Proposed Drink Menu, Sizes and Prices (\$):

ITEM:	PRICE:	ITEM:	PRICE:
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____

If you need additional room, please attach a separate sheet.

#### \*\*FOR OFFICE USE ONLY\*\*

Location	Badges/SDC	Rent %	Deposit	Contract #:
_____	_____	_____	_____	_____
<b>SCR</b>	(1) _____	(2) _____	(3) _____	(4) _____ <b>RG: SA PB BA</b>

**INSURANCE REQUIREMENTS**

Each Licensee must provide the District with proof of general liability insurance of no less than \$1,000,000. \*Name of insured business must match business name on this application. Please check the form of insurance you will provide during the fair:

- My own carrier\*
- WFA Master List\*
- Purchased through fairgrounds (approx. \$185.00)  
CFSA

\*Name of insured business must match business name on this application  
Note: If you employ help, you must provide a Worker's Comp. Certificate

**UTILITY REQUIREMENTS**

If your electrical needs are in excess of 110, please indicate:

Voltage: \_\_\_\_\_ Phase: \_\_\_\_\_ Amps: \_\_\_\_\_  
Additional fee may apply for electrical over and above 110

**DIMENSIONS**

Food Stand size w/ hitch and awnings: \_\_\_\_\_ Door Location: \_\_\_\_\_  
w/o hitch and awnings: \_\_\_\_\_

Please check appropriate items:  front serve-hitch location  front  side serve-hitch location  left side  
(when facing stand)  back (when facing stand)  right side

removable hitch

**Total amount** of space desired for operation: \_\_\_\_\_

**FINANCIAL INTEREST**

Names are **required** of all persons with financial interest (ownership) in this business or organization (if a corporation, list corporate officers): \_\_\_\_\_

**CREDENTIALS**

List all persons authorized to pick up credentials: \_\_\_\_\_

Total # of employees per day: \_\_\_\_\_

**I have read and understand the instructions and additional information attached. I understand that this form is an application for space only, and is neither a commitment by the applicant, nor an offer by the 22nd DAA to rent space. I certify that all information contained in this application to be true and accurate to the best of my knowledge.**

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Mail to:  
Concessions Office, Del Mar Fairgrounds, PO Box 1088, Solana Beach, CA 92075**

